

Mayor Kilpatrick called the Agenda Meeting to order at 8:26 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, June 27, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts

Absent: None

Others Present: Victoria Kilpatrick, Mayor  
Daniel Frankel, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS: NONE**

- **NEW BUSINESS:**

**COMMUNICATIONS & COMMITTEE REPORTS**

➤ **ADMINISTRATIVE & FINANCE - Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk's monthly report for the month of May, 2022.
- 2) CFO's Investment Activity report for the month of May, 2022.
- 3) Office on Aging Supervisor's report for the month of May, 2022.

- Seconded by Councilwoman Roberts.

B) Request to purchase Block 419, Lots 4, 5, 6, 7 & 8.01 which is located on Division Street, South Amboy.

- Referred to Open Space.

C) Committee Reports:

- 1) Progress.

➤ **PLANNING & ZONING - Councilman Onuoha**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report for the month of May, 2022.
- 2) Fire Prevention report for the month of May, 2022.
- 3) Zoning & Code Enforcement report for the month of May, 2022.
- 4) Planning Board minutes of May 18, 2022.

- Seconded by Councilwoman Novak.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing was held before Sayreville Board of Adjustment on June 22, 2022 to allow for site plan approval to install a telecommunications facility at 2 Godwin St.

- 2) Notice of Public Hearing was held before Sayreville Board of Adjustment on June 22, 2022 to allow for a proposed addition that encroaches on a sidewalk setback.

- Seconded by Councilwoman Novak.

- C) Received the following **Planning Board Resolution** which was memorialized on June 18, 2022:

- 1) 1831-1851 Highway 35, LLC – Minor Subdivision/Site Plan Block 538, Lot 14 & 15.01, 1831-1835 Highway 35.

- Seconded by Councilwoman Novak.

- D) Committee Reports:

- 1) Progress.

➤ **PUBLIC SAFETY – Councilwoman Dwumfour**

- A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of May, 2022.  
2) Board of Health Registrar and County reports for the month of May, 2022.  
3) Police Department report for the month of May, 2022.

- Seconded by Councilman Conti.

- B) Committee Reports:

- 1) Commented on the monthly reports.  
2) Thanked all first responders for all their hard work.

➤ **PUBLIC WORKS – Councilman Conti**

- A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of May, 2022.  
2) Rent Leveling Board minutes of June 14, 2022.  
3) Shade Tree Commission minutes of June 16, 2022.

- Seconded by Councilwoman Novak.

- B) Request received for a Block Party from the following:

- 1) Residents of Latham Circle on July 2<sup>nd</sup> from 1pm-10pm.

-Approved.

- C) Committee Reports:

- 1) Ann Terrace is being paved this week.  
2) Rent Leveling situation.  
3) St. Stan's Carnival.  
4) Shade Tree Commission.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Roberts**

- A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of May, 2022.

- Seconded by Councilwoman Novak.

- B) Authorization to support the swift passage of S-330 which restores energy tax receipts.

-Resolution.

- C) Committee Reports:

- 1) Water repairs on Smullen Street will be fixed shortly.  
2) Congratulated Nick from Riverton for the award he received.  
3) St. Stan's Carnival.

- 4) Community Garden.
- 5) Internship program will be moving forward and should start in September.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of May, 2022.

- Seconded by Councilwoman Roberts.

B) Application for Special Event received from the following:

- 1) First Presbyterian Church to hold a Community Gathering Fundraising Event on Church Property on August 20, 2022 from 12pm-6pm.

- Approved.

C) Request from the Historical Society to hold a Flea Market in the Parking lot of the Active Adult Center on August 27, 2022.

- Approved.

D) Committee Reports:

- 1) Thanked the Historical Society for hosting UES for a field trip.
- 2) Thanked the Shade Tree Commission for a second round of plant donations at Kennedy Park.
- 3) Fireworks on Saturday.
- 4) St. Stan's Carnival.
- 5) Electric vehicle initiative.
- 6) Boy Scouts placed markers in Julian Capik preserve.
- 7) Recycling issue.
- 8) Requested the bathrooms in the parks be opened.
- 9) Cool the school referendum.
- 10) Request to memorialize the Pride Flag to be hung each year. Borough Attorney DuPont responded that a resolution can be put on for the next meeting.
- 11) Requested that Borough offices be closed in observance of Juneteenth. Business Administrator Frankel responded that would have to be addressed in negotiations with the unions.
- 12) Skatepark lighting is out.
- 13) Yankees bus trip.

Councilman Conti questioned if the Senior Center parking lot is safe enough for the Historical Society to hold a flea market there.

Further discussion ensued.

Councilman Conti will reach out to the Historical Society.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Congratulated the Class of 2022.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

- 1) Authorization to execute a Discharge of Mortgage for a property located at 30 Price Street.

- Resolution.

- 2) Authorization for the Qualified Purchasing Agent to advertise for receipt of bids for Vehicles.

- Resolution.

**- Planning & Zoning**

**- Public Safety**

- 1) Authorization to increase the off-duty rate for police officers from \$75.00 to \$85.00 per hour.

- Ordinance.

**- Public Works**

- 1) Authorization to promote Charlie Boyko to Grounds Maintenance 2 in the Parks Department, effective July 1, 2022.

- Approved.

- 2) Request for an ordinance for an annual stipend of \$2,000.00 for employees that hold a certification to perform vehicle inspections.

- Ordinance.

**- Recreation**

**- Water & Sewer**

➤ **C.F.O. – Denise Biancamano - None**

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Resolution asking the state to extend the award of a contract for South Minnisink Avenue due to pending construction work.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **EXECUTIVE SESSION - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- Jim Robinson, 11 Borelle Square

Mr. Robinson questioned the status of Verizon Fios.

Mayor Kilpatrick responded that Verizon has been around town and will have the Business Administrator look into it.

No further comments.

**Council President Maher made a motion to close the Public Portion. Seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Councilwoman Novak requested that a bond ordinance be listed for introduction at the next meeting for the firetruck.

Council agreed.

➤ **ADJOURNMENT**

No further business. **Council President Maher made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

JUNE 27, 2022  
AGENDA MEETING

Time: 9:16 P.M.

\_\_\_\_\_  
Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_